

2012 ITEEA Action Lab Contract

Long Beach, California – March 15-17, 2012

Action Labs

will take place in the Long Beach Convention Center Thursday and Friday, **March 15-16, 2012.**

Return Contract and Payment to:

Maureen Wiley

Director, Membership and Marketing

ITEEA

1914 Association Drive
Suite 201

Reston, VA 20191-1539

Phone: 703-860-5028

Fax: 703-860-0353

Email: mwiley@iteea.org

Don't Forget

Included with your Action Lab is a full page (7"x 9½") B&W ad for your company AND your action lab listing and description for the Long Beach Conference Program.

Please email your ad, along with a short description, to Maureen at mwiley@iteea.org by **December 15, 2011** to be included in the On-Site Conference Program.

Not Included:

- Audiovisual equipment
- Internet connection

Part 1: Company Contact Information

Company Name _____
 Contact Person _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____ Fax _____
 Email address _____
 Website _____

Part 2: Action Lab Selection

As discussed with _____ your Company has agreed to:

- Package 1 50 minutes of demonstration \$ 600.00
 Package 2 1 hour & 40 min. of demonstration \$1,000.00
 Package 3 2 days (50 minutes each day) \$1,100.00

Room setup (check one): Theater Classroom

Part 3: Contract Agreement

The above named company agrees to abide by all exhibit terms, conditions, and regulations set forth in the Exhibitor contract and in the Invitation to Exhibit.

Signature _____ Date _____

Part 4: Payment Information

Payment in full is due December 15, 2011.

Check # _____ (payable to ITEEA – U.S. funds drawn on U.S. bank)

Credit Card: Mastercard VISA Discover

Credit Card # _____ Expiration Date _____

Name as it appears on card (please print) _____

Signature _____